

輔仁大學跨文化研究所比較文學與跨文化研究博士學位候選人資格考核實施辦法

100年11月30日跨文化研究所100學年度第1學期第3次所務會議通過
101年03月07日跨文化研究所100學年度第2學期第1次所務會議修訂通過
102年10月15日跨文化研究所102學年度第1學期第1次所務會議修訂通過
106年1月13日跨文化研究所105學年度第1學期第3次所務會議修訂通過
107年3月27日跨文化研究所106學年度第2學期第1次所務會議修訂通過
108年5月16日跨文化研究所107學年度第2學期第2次所務會議修訂通過
109年7月1日跨文化研究所108學年度第2學期第3次所務會議修訂通過
109年11月2日跨文化研究所109學年度第1學期第1次所務會議修訂通過
110年1月14日跨文化研究所109學年度第1學期第3次所務會議修訂通過
110年11月18日跨文化研究所110學年度第1學期第1次所務會議修訂通過
111年2月16日跨文化研究所110學年度第2學期第1次所務會議修訂通過

Passed at the Third Meeting of the Institute Affairs Council for the First Semester of the 2011-2012 Academic Year on
November 30, 2011

Amended at the First Meeting of the Institute Affairs Council for the Second Semester of the 2011-2012 Academic Year on
March 7, 2012

Amended at the First Meeting of the Institute Affairs Council for the First Semester of the 2013-2014 Academic Year on
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Amended at the Third Meeting of the Institute Affairs Council for the First Semester of the 2016-2017 Academic Year on
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March 27, 2018

Amended at the Second Meeting of the Institute Affairs Council for the Second Semester of the 2018-2019 Academic Year on
May 16, 2019

Amended at the Third Meeting of the Institute Affairs Council for the Second Semester of the 2019-2020 Academic Year on
July 1, 2020

Amended at the First Meeting of the Institute Affairs Council for the First Semester of the 2020-2021 Academic Year on
November 2, 2020

Amended at the Third Meeting of the Institute Affairs Council for the First Semester of the 2020-2021 Academic Year on
January 14, 2021

Amended at the First Meeting of the Institute Affairs Council for the First Semester of the 2021-2022 Academic Year on
November 18, 2021

Amended at the First Meeting of the Institute Affairs Council for the Second Semester 2021-2022 Academic Year on
February 16, 2022

第一條 本辦法依據輔仁大學（以下簡稱本校）博士學位候選人資格考核實施要點規定訂定之。

Article 1

These Regulations were formulated in accordance with Article 8 of Fu Jen Catholic University Guidelines for Determining PhD Candidacy.

第二條 博士候選人資格考

為確保博士學位候選人應有之學術涵養，本所研究生於開始進行博士論文撰寫階段之前，須先通過博士候選人資格考。博士候選人資格考包含學科考與博士論文提案兩部份。博士候選人資格考之學科考以及論文提案口試最遲應於修業第七學年第一學期結束前通過。

（一）博士候選人資格考之考試委員（含指導教授）提聘原則，須符合「輔仁大學

博士班、碩士班研究生學位考試辦法」第八條第二款之規定，博士學位考試委員，應對博士學位候選人之研究領域有專門研究，並具有下列資格之一：

- 1、現任或曾任教授、副教授。
- 2、擔任中央研究院院士、現任或曾任中央研究院研究員、副研究員。
- 3、獲有博士學位，且在學術上著有成就。
- 4、研究領域屬於稀少性或特殊性學科，在學術上或專業上著有成就。

本款第三目、第四目之提聘資格認定標準，由本所考試委員會議審定之。

(二) 學科考

1、學科考試程序：

- a、提「指導教授」申請
- b、提「學科考試總表」申請（得與「指導教授」同時提出申請）
- c、提「單科考試」申請（若單科考試出題委員和指導教授為同一位教師，得與「學科考試總表」及「指導教授」同時提出申請）。

- 2、學科考與學生所修課程相關。學生須修完學分要求之三分之二學分以上後，方可進行學科考。最後一科學科考完成之前，必須完成語言能力測試。學科考可以依照學生與出題委員之共識，選擇採取「場內考試」或「場外考試」之方式進行。

「場內考試」：每項學科考試時間四小時，以筆試進行。考試方式可徵詢出題委員是否可攜帶書籍，所方可提供電腦。

「場外考試」：由出題委員根據書單，擬出一至三個題目，由學生完成組織完整與論證清楚的一至三篇小論文（總數約六千字），並須於取得題目後三天至一週內繳交。

- 3、學科考包含三部份，每項學科考須先提交書單，並經本所博士班專業考試委員會（以下簡稱考試委員會）審核通過後，方得進行。各份書單須以二千至五千字陳述，說明此書單選定之專業原因與博士論文相關之處。若書單作品為期刊論文，須經出題委員認定已達必要學術水準。學科考各科使用之考試語言不做限制。各項學科考分述如下：

- a、方法論以及專業領域（30本/篇）：學生須規劃出一系列根據博士論文方向發展之議題，並依議題選擇相關研究理論和文本，其中二分之一以上須為方法論和相關理論方面之書目。書單必須呈現博士論文主要擬採用之研究方法和議題走向。
- b、主修領域：學生須界定主修領域的範圍（20~30本/篇），並根據學生擬定之議題挑選書單。書單中之一手資料至少為十本/篇。

- c、副修學科（2門）：學生得於以下二種方式擇一完成：
- i. 界定副修領域的範圍，並根據擬定之議題提出應考書單應考，書單各10~15本/篇，須經指導教授與本所考試委員同意。
 - ii. 在入學後，
 - (1)於國內外具審查制度之學術會議發表論文，得抵免一考科。
 - (2)發表於有外審制度之學術期刊、專書或論文集，每一篇得抵免一考科。（可為前項會議論文修改後發表）

4、**學科考試出題委員：**

- a、學生須與指導教授商量考試範疇、**明訂考試科目名稱及出題委員遴聘名單，提出「學科考試總表」申請，送考試委員會審議。各項學科考試**以一位專業教師擔任出題委員為原則，每位出題委員最多出兩份考題，且第二份須與另一位教師共同出題，惟出題委員之總數以不超過五人為上限。**一項學科**若由兩位委員出題時，考生可選擇一次考完或二次考完。
- b、**「學科考試總表」**經核准後，學生始可與各出題委員討論，以建立各份書單。經各出題委員簽名同意後之書單，須於每年度**3月15日、5月15日、9月15日及11月15日**（遇假日順延至下一工作日）依相關規定向考試委員會提出**「單科考試」**申請。**考試委員會得針對所提之書單提出修正建議。**

- 5、**「單科考試」**申請經核准後，由所方發出邀請出題函，並條列相關規定。學生應於申請通過後六個月內完成考試。
- 6、**學生**提交各項學科考試申請時，需附上**出題委員**之簡歷及五年內**研究**著作目錄。（請務必提交考試委員最新學術著作出版資料，未出版之會議論文僅視為參考資料。）

（三）博士論文提案

- 1、博士論文提案口試須於學科考全部通過後提出申請，並經考試委員會會議審查通過，於通過後兩個月內完成考試。論文提案須經口試通過，方可進行論文撰寫。若未能通過提案口試，學生得於下一學期再次提出修正提案。惟修正提案以一次為限。
- 2、論文得以中文或外文（以英文、日文、德文、西文、法文及義文為限）撰寫。
- 3、博士論文提案（論文語言書寫，五千字左右，不含參考書目。若論文以外文撰寫須附上750-1000字之中文摘要或500字之英文摘要）內容應包含問

題緣起、研究問題定位、理論基礎、研究方法、研究架構與章節安排、預定進度、參考書目。

- 4、論文須屬於跨文化研究或是跨學科研究的性質。
- 5、所方於收到學生提出博士論文提案口試申請後，須於下次考試委員會議中進行審查，並由指導教授提出之博士論文提案口試委員建議名單中遴聘校內、外三至五位口試委員，成立博士論文提案口試委員會，由指導教授擔任博士論文提案口試委員會召集人，主持相關事宜，擇期舉行口試。

Article 2: PhD Candidacy Examination

In order to ensure that PhD candidates are equipped with the requisite academic literary, graduate students at the Institute must pass the PhD Candidacy Examination before beginning work on their dissertation. The PhD Candidacy Examination is composed of two parts: the comprehensive examinations and the dissertation proposal. The comprehensive examinations and the oral examination for the dissertation proposal must be completed no later than the first semester of the student's seventh year in the program.

(1) The principle of appointing examiners (including Dissertation Adviser) for the PhD Candidacy Examination shall be in accordance with Article 8, Paragraph 2 of the Fu Jen University's Graduate Degree Examination Regulations, which stipulates that the examiners for the doctoral degree examination shall have specialized research in the field of study of the doctoral candidate and have one of the following qualifications.

1. Being or having been a professor or associate professor.
2. Being a member of Academia Sinica, serving or having served as a researcher or associate researcher of Academia Sinica.
3. Have obtained a doctoral degree and have academic achievements.
4. The research field is a rare or special discipline, and has academic or professional achievements.

The criteria for determining the qualifications for appointment under the third and fourth items of this paragraph shall be determined by the examination committee meeting of the Institute.

(2) Comprehensive examinations

1. Comprehensive examination procedure:
 - a. Submit the Dissertation Adviser Application Form
 - b. Submit the Comprehensive Examination Form (This form may be submitted along with the Dissertation Adviser Application Form)

- c. Submit the Individual Comprehensive Examination Form (for each comprehensive examination) (If the examiner for the individual comprehensive exam is the student's dissertation adviser, the form may be submitted along with "a" and "b" above.)
2. The comprehensive examinations relate to the courses taken by the student. Students may take the comprehensive examinations only after completing more than two-thirds of required credits. Students must complete all language proficiency tests before their final comprehensive exam. The comprehensive examinations may be conducted on- or off-campus by agreement between the student and the Comprehensive Examination Committee.

On-campus examinations: Examinations are written and take four hours. The Comprehensive Examination Committee decides whether or not the exam is open book. The Institute may provide the student with a computer.

Off-campus examinations: The Comprehensive Examination Committee will propose one to three topics/questions based on the student's book list. The student then will complete one to three short, well-organized essays which express a clear argument. (The total word-count should be approximately six thousand words.) The essay(s) must be completed within three to seven days of receiving the topic/question.

3. There are three components to the comprehensive examinations. The student provides a book list for each subject, which must be reviewed and approved by the Comprehensive Examining Committee (hereinafter referred to as the Examination Committee) before the examinations. Each book list must be accompanied by a written explanation of two thousand to five thousand words justifying the selection of the books chosen and demonstrating their pertinence to the PhD dissertation. If an item on the book list is an article from a periodical, the Examination Committee must confirm that it is of sufficient scholarly quality. There are no language restrictions on the comprehensive examinations. Details on the grading of the comprehensive examinations are provided below.
 - a. Methodological and specialized areas (30 books/articles): The student must draw out a series of issues related to the direction of their dissertation research, and then select relevant texts and critical theories. More than one-half of the books must be methodological or related to critical theory. The book list must display the principal research methods and the direction of issues for the PhD dissertation.
 - b. Major concentration: Students must define the scope of majors, and create a list of 20 to 30 books and/or articles based on their topic. At least ten of the books/articles must be primary sources.
 - c. Two minor concentrations: Students may select one of the following options:
 - I. Identify the scope of each minor concentration, and respectively compose a list of ten to fifteen books/articles related to the chosen topic. The list must be approved by the student's dissertation adviser and the Examining Committee.

II. After enrolling in the program, the student may:

- i 、 be exempted from one comprehensive examination through the presentation of a paper related to their minor concentration at a peer-reviewed conference. Such exemption can be applied to only one minor concentration.
- ii 、 be exempted from one comprehensive exam for a paper related to their minor concentration that is published in either a peer-reviewed academic journal, scholarly monograph, or academic essay collection. (This may include papers previously presented at a conference that were subsequently revised and published.)

4. Comprehensive Examination Committee:

- a. Before applying for the comprehensive examinations, the student and adviser must discuss and agree upon the scope of the comprehensive examinations as well as specifying the names of the subjects to be examined and the list of the examiners to be appointed. In addition, the student will submit an application for the Comprehensive Examination Form to the Examination Committee for consideration. In principle, one professor will serve as a member on the Comprehensive Examination Committee for each book list. Each member will propose no more than two topics for the comprehensive examination, and the second must be jointly proposed with another instructor. No more than five members may serve on the Comprehensive Examination Committee. If two examiners propose questions for the same book list, the student may choose to be examined on one or both.
 - b. After the Comprehensive Examination Form has been approved, the student may hold discussions with the examiners to compile a book list. After the book list has been signed by the examiner, an application of a single subject examination must be submitted to the Examining Committee on 3/15, 5/15, 9/15 and 11/15 each year. **If it is a holiday, it will be postponed to the next working day**. The Examining Committee may request revisions to the proposed book list.
5. The Examining Committee must notify the student once the single subject examination has been approved. The Institute will send an invitation and relevant regulations to the examiners. The comprehensive examinations must be completed within six months after the student's application has been approved.
6. When the PhD student submits the application forms required for the comprehensive examinations, they must include the resumes of the examiners and the catalogue of relevant works within five years must be attached. (Please be sure to submit the latest academic publications of the examination committee. Unpublished conference papers are only considered as reference materials rather than publications).

(3) PhD dissertation proposal

1. An application for the oral examination for the dissertation proposal must be made after completion of all comprehensive examinations. The oral examination must be conducted

within two months of the Examining Committee's approval of the application. The student must pass the oral examination before they begin work on the dissertation. If a student does not pass the oral examination, they may make revisions and then undergo examination again the following semester. However, the oral examination may not be retaken more than once.

2. The dissertation may be written in Chinese or another language.
3. The dissertation proposal should be approximately five thousand words or characters (not including references). If the proposal is written in a language other than Chinese or English, then a 500-word summary must be provided in one of the aforementioned two languages. The proposal should deal with the following: origin of the research question, definition of the research question, theoretical foundation, research methods, research framework, arrangement of chapters, expected rate of progress, and references.
4. The dissertation must be related to cross-cultural research or cross-disciplinary research.
5. After an application for the oral examination for the dissertation proposal has been received, it will be reviewed at the next meeting of **the Examination Committee**. The Examining Committee members will appoint three to five members from both on- and off-campus to serve on the Dissertation Proposal Examining Committee based on the adviser's written recommendation. The adviser will serve as Convener of the **Dissertation Proposal Examining Committee**, handle related affairs, and select the time of examination.

第三條 博士論文指導教授

- (一) 學生於入學後，即可申請指導教授，最晚須於第四學期結束前申請指導教授。
- (二) 指導教授之申請須填寫正式申請書，並註明預計論文研究方向，經考試委員會同意後，交由所方存檔。
- (三) 指導教授人數以一人為原則。如需聯合指導，須向所方提出申請。
- (四) 申請時須繳交教師相關學經歷及學術研究成果（須含五年內研究著作出版目錄及相關佐證）送交考試委員會審議。
- (五) 「方法論及專業領域」或「主修領域」兩科學科考試，其中一科須由指導教授擔任出題委員。
- (六) 學生完成「方法論及專業領域」考試之後，若須更換指導教授，應以個案向所方敘明理由提出申請。若經獲准，原「方法論及專業領域」或「主修領域」考試成績作廢，學生須再次提出「方法論及專業領域」或「主修領域」考試之申請。

Article 3: PhD dissertation adviser

- (1) A student may apply for a dissertation adviser any time after enrolling. The application must be made before the end of the student's fourth semester in the program.
- (2) The official Dissertation Adviser Request Form must be completed. It must state the expected direction of research. Once approved by the Examining Committee, the form will be sent to the

Institute and kept on file.

- (3) In principle, a student may have only one dissertation adviser. If there is a need to be jointly advised, an application must be made at the Institute.
- (4) Applications must be submitted to the Examination Committee for consideration, along with the teacher's relevant academic qualifications and academic research (must include a list of research publications and relevant supporting evidence within five years).
- (5) The student's dissertation adviser must be the examiner for at least one of the following comprehensive examinations: methodological and specialized areas or major field.
- (6) If a student needs to change advisers after passing the comprehensive examination in methodological and specialized areas, they must make an application at the Institute stating their reasons. If the application is approved, the student's original grades in methodological and specialized areas and in major field will be cancelled, and the student must reapply to take those comprehensive examinations.

第四條 博士論文及學位考試

- (一) 博士論文提案口試通過六個月後，始得提出博士論文口試之申請。提出申請時，須同時附上 Turnitin 論文原創性檢驗系統之原創性報告，並符合本所相對相似度指標以下為原則，若有特殊狀況得經指導教授特案簽准核可。
- (二) 博士論文完成後，須準備一份紙本及電子檔案，向所方提出博士論文口試申請。並須附上 1 千字以上之內容中文摘要(不含書目)。
- (三) 所方於收到申請後，交由考試委員會審議，以原博士論文提案口試委員會為主，延聘校內外教授五至九人，成立博士論文口試委員會，擇期舉行口試。惟口試委員會成員須至少含一位所內專兼任教授，且兼任教授須為申請者於本所修業期間之兼任教授。
- (四) 博士論文指導教授不得擔任博士論文口試委員會召集人。
- (五) 博士論文口試須於考試委員會通過申請案後六週內舉行。
- (六) 撰寫博士論文篇幅字數：
 - 1、以中文撰寫：8~12 萬中文字為原則（不含書目）。
 - 2、以外文撰寫：A4 紙張，double space，Times New Roman 字形，12 號大小 MLA 格式，5.5 萬至 8 萬字（不含書目）。

Article 4: PhD dissertation and degree examination

- (1) A student may apply for the **PhD dissertation oral examination** six months after passing the oral examination for their dissertation proposal. **When applying for PhD degree dissertation examination, the student must submit the dissertation to the Turnitin originality check system, then provide the originality report.** The dissertation also has to be in accordance with the principle of the comparison and similarity index of the Institute below. If there are special circumstances, it must be approved by the special case of the instructor.
- (2) After the dissertation is complete, the student must submit an application for the **PhD**

dissertation oral examination and provide **both a paper copy and a digital copy** to the Institute. An abstract written in Chinese **that is** one thousand characters (not including references) must also be submitted.

- (3) After the Institute receives the application, **which will then be sent to the Examining Committee for review**, the Convener of the Examining Committee will extend the appointment of members to serve on the PhD Degree Examination Committee. Where possible, those who served on the original Oral Examination Committee for the dissertation proposal will be reappointed. The PhD Degree Examination Committee will be composed of from five to nine members from the University and other institutions. **The Examining Committee will include at least one full-time or part-time professor from the Institute. The part-time professor must serve at the Institute concurrently with the applicant during his or her studies.**
- (4) The dissertation adviser may not serve as Convener of the PhD Degree Examination Committee.
- (5) The oral examination for the PhD degree must take place within six weeks after the Examination Committee has approved the application.
- (6) Details for the format of the dissertation:
 1. Dissertation written in Chinese: minimum of 8 to 120,000 characters (not including references)
 2. Dissertation in another language: The dissertation must be at least 55,000 to 80,000 words (excluding references). It must be double-spaced on A4-size paper, written in size 12 Times New Roman font, and formatted using MLA standards.

第五條 本辦法未盡事宜，依輔仁大學學則及相關規定辦理。

Article 5

Any matters not covered in these Regulations will be handled in accordance with Fu Jen Catholic University Academic Policies and related regulations.

第六條 本辦法經所務會議通過，並送教務處備查後實施，修改時亦同。

Article 6

These Regulations were passed by the Institute Affairs Council and sent to the Office of Academic Affairs to be implemented and kept on file. The same procedure will be followed for all amendments.